

**TO: BOARD MEMBERS
DR. SARAH RISS**

FROM: DR. DIANE MOORE

DATE: OCTOBER 7, 2015

RE: 2015/2016 BUDGET ADJUSTMENTS

Enclosed please find the first set of recommended budget adjustments for the 2015-16 school year. The district reduced the operating budget by an estimated \$1.6 million for the 2015-2016 school year. The goal is to provide a balanced budget by the end of the year. Since the budget is a fluid document, projecting an exact amount of revenue and expenses between June 2015 and June 2016 is not realistic. The board has established a beginning to end budget variance of 3% or less as a successful data measure. This amended budget projects an end of the year operating surplus of \$218,526.

Update of major revenue sources:

Line Item	Description
4 Prop C	Increase of \$400,000 based upon DESE projections. Please note this amount could increase or decrease based upon actual collections;
11a VICC	Decrease revenue by (\$31,333) due to final adjustment for 14-15 actual VICC student ADA;
11b Preschool	Reduce projected tuition by (\$58,000) based upon actual current enrollment. Total estimated preschool revenue = \$1,237,000 (line items 11, 11b and 28);
16 Found. Formula	Reduce (\$25,253) based upon DESE projections. Please note this amount could increase or decrease based upon state funding allocations;
26 Title I	Increase revenue by \$152,000 due to federal allowance of 14-15 title funds rollover to current year;
28 Other Federal	Increase of \$20,000 due to federal early childhood grant;

Update of major expenditures:

Line Item	Description
36 Support Staff	Decrease expenses by (\$87,260) reflects actual anticipated;

- 45 New Emp. Hire Moves \$25,000 budgeted for Superintendent search to line item 66 to the Board of Education budget;
- 66 Admin. Supplies Budget transfer of \$25,000 to Board of Education budget for Superintendent search;
- 84 Preschool Decreases (\$65,717) due to Director vacancy. This line item now includes 33% of current WAFC Director. Total preschool expenditures = \$1,209,283 (line items 82 and 84);
- 89 Teach. Salaries Decrease of (\$173,377) reflects actual anticipated salaries;
- 90 Spcl Prgrms Salary Increase of \$47,500 reflects actual anticipated salaries;
- 92 Admin Salary Decrease (\$141,372) reflects moving 100% of current Director salary to WAFC program budgets. Also reflects salary savings due to retirement and hiring of new elementary principal

Debt Service Expenses

- 101 Principal Increase expenses by \$7,615,000 to reflect cross-over payment in March, 2016 due to refinancing 2006 bonds.
- 102 Interest Reflects \$263,599 in interest associated with cross-over payment.

The adjustments outlined in the budget reflect an overall increase in operating revenue of \$251,689 and a decrease in expenses of (\$320,138). These adjustments provide a projected surplus of \$218,526. The Business Office will monitor property tax, Prop C. sales tax and state revenue to provide needed updates to future budget adjustments this school year.

Personnel reductions within the 2015-2016 Budget

The district eliminated one facilities management position, the technology software coordinator position and a custodian position from support salaries. In addition the district reduced 10% in aide hours. This reduction is the equivalent of 12 aide positions. The district reduced certified staff by a total of 11 positions. Seven full time teachers and 1.4 FTE made up of 4 part time certified staff were reduced. The district anticipated the possibility of needing two additional teacher positions at the start of this school year due to increases in enrollment. One of these two positions was hired to open an additional kindergarten classroom at Edgar Road Elementary School. The district administration will continue to evaluate enrollment and any future staff vacancies this school year.

Please feel free to contact me if you have any questions.

**WEBSTER GROVES SCHOOL DISTRICT
BOARD OF EDUCATION ITEM OF CONSIDERATION**

DATE: October 7, 2015

TOPIC/PROPOSAL: Adjustments 2015-2016 Budget

BACKGROUND INFORMATION:

The Board adopted the original 2015-2016 budget on June 24, 2015. This is the first round of budget adjustments necessary to reflect current revenues and expenditures.

INSTRUCTIONAL IMPACT/RATIONALE:

N/A

CSIP/DISTRICT GOAL ADDRESSED:

CSIP Goal 7 – The district will maximize the use of district resources.

FISCAL NOTE

The budget adjustments will increase operating receipts by \$251,689 and decrease expenditures by (\$320,138). There was a transfer within operating expenses which has no impact to the budget. The anticipated surplus for the budget creates a surplus of \$218,526.

ADMINISTRATIVE RECOMMENDATION:

- **Action Requested:** X
- **Information:**
- **Proposed Motion for Approval (if applicable):**

I move that the Board of Education approve the budget adjustments as presented.

PREPARED BY: Dr. Diane Moore

Motion: _____ **Second:** _____

Board Vote: (yes) (no) (abstain) (Consent Agenda)
10/8/2015