

**Building Advisory Committee
Meeting Agenda – In Person
October 21, 2021 (5:30-7:00pm)**

Dr. Henry Givens Jr. Elementary School
701 N Rock Hill Rd, St. Louis, MO 63119

- I. Call to Order
- II. Adoption of Meeting Agenda
- III. Dr. Henry Givens Jr. Elementary Report and Tour
- IV. Approval of the September 16, 2021 Meeting Minutes
- V. Public Comments to the Advisory Committee by guests
- VI. Old Business
 - a. Prop E. Update - Rob
 - b. Board Policy on Construction Bidding Update - Rob
- VII. New Business and Reports
- VIII. Chair's Report
- IX. Announcements by Members
- X. Future Business
- XI. Adjournment

Building Advisory Committee

Meeting Minutes

Meeting Date: September 16, 2021

Meeting Location: Clark Elementary School

Attendees:

Arens, Mark - Member	Absent	Frazier, Pam, CFO/COO	Present
Cibulka, Jim - Member	Present	Todd, Allen, BOE Rep	Absent
Conners, Monica - Member	Absent	Mueller, Jason – Director of Facilities	Present
Curtis, Randy – Member	Absent	Steuber, Rob – Const Project Manager	Present
Eickhoff, Sean - Member	Present	Thomas, John E, - Assist Principal	Absent
Mittler, Chuck - Honorary	Absent	Hazelton, Mike – Assist Principal	Absent
Myers, Steve - Member	Present		
Piazza Chris - Member	Present		
Wiley, Tristen - Member	Absent		
Wilhite, Darren - Member	Present		

*Five of nine BAC **members** must be present for a quorum to hold a meeting.

1. Call to Order

Sean Eickhoff call the meeting to order at 5:34pm

2. Adoption of Meeting Agenda

Motion made by Chris Piazza, seconded by Darren Wilhite to adopt the meeting agenda as presented.
Motion passed by unanimous voice vote.

3. Approval Meeting Minutes

Rob Steuber asked about membership per the new By-Laws. There are nine members of the committee.
Five members must be present to hold the monthly meeting.
Chuck Mittler was noted as an honorary member.
Motion made by Chris Piazza, seconded by Steve Myers to approve the May 20, 2021 meeting minutes.
Motion passed by unanimous voice vote.

4. Public Comments to the Advisory Committee by guests

No Guests were present.

5. Old Business

Prop E Update

Rob reported all schools opened on time for the 2021/22 year.
Maintenance staff at Hixson worked 21 days straight to open on time. They deserve to be recognized for all their hard work.

Rob reported that Hixson is complete with a few punchlist items remaining along with owner training and tweaking of systems throughout the upcoming months and seasons. Principals are being kept in the loop.

Owner's training is scheduled for October 22 for HVAC, etc.

Chris asked about safety and security.
Rob reported that Package 2 is also complete

Chris inquired about PR to advertise all the great work.
Rob reported that he took the KW Times on a tour of Hixson.
Pam reported that district PR and Alumni outreach is being overhauled to advertise our good stewardship and fundraising.

Board Policy on Construction Bidding Update

Rob reported that he will contact members of the subcommittee and engage the group to pick up where they left off.

Review of Handbook and Bylaws

Sean reported that The Board of Education approved our handbook and bylaws.

Roles and responsibilities of elected officers as well as terms of service will be the only major change we will face.

6. New Business and Reports

Clark Elementary Facility Report / Tour

Jason Mueller wanted to report Clark is down one staff restroom due to rearrangement of administration and nurse offices.

Staff breakroom has no water as well.

Water infiltration from below. Planning for short term alleviation.

Improve ventilation in crawl spaces.

Roof is in good shape.

Gutters, soffit and fascia are in poor shape. Tuckpointing is necessary but should be done with fascia and soffit fixes.

Carpet in classrooms, want to get rid of. May involve remediation for asbestos under carpet.

Doors are vented and plate glass, should be replaced for security.

Vestibule by gym floods, drainage is poor.
Paving needs patching. Trying to find time to get it fixed.
Chimney by cafeteria might need to be taken down.
Jason reported principal wants to put an outdoor seating area by café.
Property East of Clark was purchased, will be demolished and covered with gravel.
No worry about environmental problems demolishing it.
Modular classroom at Clark has had tuckpointing but is fine for now.
Boardwalk to Church next door will be taken out and replaced with a concrete path.

Approval of the meeting dates for 2021-2022

Motion made by Chris Piazza, seconded by Steve Myers to approve BAC meeting dates and locations for 2021/22. Motion passed

Blankenship v. Franklin County court case

Pam explained how this court case has changed the way Districts tax residents.

Districts now may not use the CPI to keep income from tax and bond increases the same. The Board has to adjust taxes down at their next meeting to adhere to the law. They district stands to lose \$2 million from the state. Attendance last year was also lower bringing in less money. Pam said the district is looking at ways to address this going forward.

7. Chair's Report

Sean reported his thanks to the members and staff.
Sean & Pam both discussed future projects and the role of the BAC in prioritizing future endeavors.
Jason and Rob reported roof conditions around the district.
Jason reported that the facilities condition report is in Excel but needs updating / additions.

8. Announcements by Members

Hixson open house and ribbon cutting @2pm on Sunday.

9. Future Business

None to report.

10. Adjournment

Motion made by Chris Piazza, seconded by Jim Cibulka to adjourn. Motion passed. Meeting adjourned.

11. Next Meeting:

Thursday, October 21, 2021 5:30pm @ Dr. Henry Givens, Jr. Elementary School